



The Tisch Building
212 West 83rd Street
New York, NY 10024
212-721-1223
www.cmom.org

POSITION: PUBLIC PROGRAMS EXPERIENCE FACILITATOR

EMPLOYMENT TYPE: Part-Time (Nonexempt)

DEPARTMENT: Public Programs

ORGANIZATION: Children's Museum of Manhattan (CMOM)

LOCATION: 212 West 83rd Street, New York, NY 10024

WEBSITE: www.CMOM.org

ABOUT THE CHILDREN'S MUSEUM:

The Children's Museum of Manhattan (CMOM) helps children and families thrive at home, at school, and in the community. Our offerings embrace the intersection of the arts, sciences, and humanities and include exhibitions, classes, workshops, performances, and festivals.

Our programs and exhibits are designed to address the multiple ways children learn and to help parents understand and support their children's development. CMOM'S special areas of focus include early childhood education, creativity, health, and world cultures.

Founded in 1973 by parents as a grassroots neighborhood organization, CMOM has flourished. Today it is a beloved citywide resource for children, families, and educators as well as a popular destination for visitors from around the world. Each year approximately 350,000 people visit our 38,000 square-foot learning facility on Manhattan's Upper West Side. Hundreds of thousands more benefit from CMOM's outreach programs at schools, libraries, homeless shelters, Head Start centers, and hospitals; its touring exhibitions; and its online tools and curricula.

ABOUT THE POSITION:

The Children's Museum of Manhattan (CMOM) seeks dynamic, and creative individuals to join its team of Public Programs Experience Facilitators in its host of early childhood, arts, and science-based programs for children (ages birth-12) and their families. CMOM's Public Programs Experience Facilitators lead diverse learners through exhibit exploration and offer engaging experiences in a variety of disciplines, including visual arts, movement and music, early science, literacy, culture, and more! Compassionate and nurturing Experience Facilitators help each child tap into their own strengths and help create a culture and love of learning in the Museum's program spaces.

PRIMARY RESPONSIBILITIES:

- Provide a variety of drop-in programs and activities, including art-making, storytelling, and facilitated play, along with movement activities for visiting families and children;
- Assist in quality control and reset of exhibition spaces, including books, toys (manipulatives), art supplies, and teaching objects;
- Assist in the preparation of future family programs;
- Create a welcoming environment for families by greeting children and caregivers upon arrival, guiding them through activities, and providing materials and information to help families confidently navigate the space;
- Assist Museum Clean Team in disinfecting, cleaning and maintaining program areas and exhibit spaces.

**Other duties, as assigned.*

QUALIFICATIONS:

- Demonstrated experience working with young children (ages 0 - 6) and families in either informal or formal education settings, such as museums or cultural institutions, preschools or daycares, afterschool programs, summer camps or recreational settings.
- Enthusiasm and curiosity for learning and mastering new skills on an on-going basis in arts education, early childhood, health, and S.T.E.A.M. (Science, Technology, Engineering, Arts and Math)
- Demonstrated ability to and interest in working with children and families from diverse backgrounds
- Ability to take initiative, think ahead, and apply creative problem-solving
- Experience working in a fast-paced environment and ability to adapt
- Excellent customer service skills
- Ability to interact with patrons and colleagues with a great sense of enthusiasm, diplomacy, and professionalism
- Excellent interpersonal and professional communication skills
- Can effectively communicate educational content and values of arts and science based programs
- Work independently as well as with a team or co-teacher
- Ability to adjust teaching approaches based on constructive feedback and/or modeled teaching styles
- Ability to stand for extended periods of time and lift up to 30 pounds

Additional preferred experience:

- Experience in inquiry-based teaching and object observation
- Demonstrated abilities in dynamic storytelling
- Fluency in Spanish or a second language is a plus
- Background in or studies in performing arts and/or visual arts
- Background work or studies in early childhood development and/or early childhood education
- Experience working with children with special needs, a plus
- Undergraduate degree (acquired or in the process) in arts education and/or early childhood education.

REQUIREMENTS:

- Commitment of 3-4 days per week, including one weekend day
- Must be available to work holidays
- Must attend orientation and professional development workshops, as scheduled

RATE OF PAY:

Hourly wage: \$18.75/hour

HOW TO APPLY:

Please send a copy of your resume and cover letter to ydlone@cmom.org with "PP Experience Facilitator: Application Materials" on the subject line. Due to the high volume of applicants, we will only contact those candidates whose availability, skills and background best fit the needs of the position; however, please make sure to check your inbox and junk mail for any correspondence. ***No phone or email inquiries, please.*** The Children's Museum of Manhattan is an Equal Opportunity Employer. **Background checks will be completed on all employees.**